

Checklist for

Business Visa

Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

- Duly filled up online application form with signature of the applicant
www.indianvisaonline.gov.in/visa
- 2 recent Passport size photos (51mm x 51mm) not older than Three months, no uniform, with white background, DARK DRESS and frontal view. Eyebrows should be visible. Ears, forehead chin to be completely visible. In case of locals wearing qandoura the background should be in light blue. Clarity of the photo is very important - Edited, blurred or unclear photos should not be accepted.
- Valid Passport in original with clear photocopy. Old passport needs to be carried, in case the valid Oman Resident visa on it along with the photocopy.
- Self-attested photocopy of Proof of Current address in Oman of the applicant.

Additional Documents Required

- Invitation Letter from an Indian company on its letterhead specifying the visit details and passport information of the applicant (stamped and signed).
- Certificate of Incorporation of the Indian company.
- Business Card of the applicant.
- Letter from the applicant's company in Oman on company's letterhead with detailing purpose, duration, financial obligations, expertise, and employment duration (stamped and signed).
- Duly filled and signed APPENDIX-V by the Indian Company.
- In case of self-employed: Company's registration proof is required.
- In case Indian business owner: Memorandum/shareholding proof in a company is required.
- In case Chinese passport holder: Invitation letter should be stamped by the Indian Chamber of Commerce. Some additional forms are also required to be filled. Chinese passport holders are also advised to apply in advance as the visa takes time.
- **Additional documents for Dependents:**
 - In case of children: Copy of Birth Certificate of the applicant, passport

copies of the parents, Consent letter signed by both parents or custody document of local court if applicable.

- In case of spouse: Copy of the Marriage Certificate and spouse passport copy.

- **Format of undertaking:**

We take full responsibility for the activities and conduct of Mr./Mrs./Ms. _____ national of _____ during his/her stay in India. If anything, adverse comes to notice during this period, we undertake to repatriate him/her at our cost. Date/Seal _____ Signature of competent authority

- Proof of payment of the applicable fee.

- Under Family details: The applicant must specify the previous nationality of both the parents. Applicant should not leave that blank.

- Photograph should be mandatorily uploaded before submitting the online application form.

Note: If any additional documents are required based on the application, the applicant must provide them.

Name :

Signature :

Date :