

Emergency Certificate (EC)

Application Form

Complete the passport application online at <https://mportal.passportindia.gov.in/gpsp> by uploading the photograph (as per ICAO standards), signature, and all supporting documents. After signing in the designated places, upload the signed application form on the same portal.

- **Photograph**

- As per ICAO standards [Click Here](#) for Photo Specification
- Photographs should be recent (within six months) in dark color, against white Background.
- Head coverings are not permitted except for religious reasons, but the facial features from Bottom of chin to top of forehead and both edges of the face must be clearly shown.

- **Passport & Resident Card**

- Original Passport – Mandatory for submission.
- Original Resident Card – for verification only.
- Self-attested copies of: Passport (front & last page) Oman Resident Card

- **Emergency Certificate may be issued in the following situations:**

- Passport expired
- Passport lost.
- Passport damaged.
- Deportation or emergency repatriation cases.
- Cases where passport issuance is pending or not feasible immediately.

- **Employer letter stating:** No objection to issuing an Emergency Certificate in place of a new passport.

- Letter must be signed by authorized person (Sponsor/Manager).
- **Attachment:** Copy of signatory's Resident ID and Valid Commercial Registration (CR).

- **Payment**

Payment will be made at the ICAC counter.

In case of domestic workers: Sponsor letter + sponsor ID copy only.

Document Requirement Based on Case

- Expired / Damaged Passport: Original passport must be submitted
- Lost Passport: Copy of passport and Original Lost Report issued by the Royal Oman Police (ROP)

Note: An Emergency Certificate (EC) is a temporary travel document issued to an Indian citizen only for the purpose of returning to India when a regular passport is not available.