

## **Checklist for**

### **Marriage Registration**

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Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

Under the Foreign Marriage Act of 1969, the Embassy of India, Muscat solemnizes / register marriages outside India, where at least one of the applicants is an Indian and must have residence visa of Oman. □

- Marriage solemnization and registration in Embassy
- Marriage Registration in Embassy (marriage solemnized in Mosque/ Temple/ Church)

Bridegroom, Bride and three witnesses are required to appear before Marriage Officer for signatures with their original passports at the time of signing the notice form and at the time of solemnization/registration of the Marriage. A copy of the Notice for intended marriage will be displayed on the ICAC notice board for 30 days. After 30 days of notice period, marriage will be solemnized/registered on a fixed date and time.

The following formalities are to be completed before the marriage is solemnized. A Newspaper advertisement is to be given as a first step by the individuals in local English Newspaper as well as English Newspaper in the place of permanent residence indicated in the Passport in India. Newspaper advertisement format is to be attested by Embassy of India, Muscat. The required formats can be downloaded from the link below.

**After Newspaper advertisement kindly follow the guidelines below.** □

- Newspaper advertisements (India and Oman) in prescribed formats for marriage solemnization
- Bridegroom & bride's original passports & complete set of copies (first page, last page and visa page). Minimum 3 months valid Indian Passport with resident visa.
- Witnesses original passports & complete set of copies (first page, last page and visa page). Minimum 3 months valid Indian passports with resident visa. Witnesses should not be related to each other)
- Other nationality should attest their documents/NOC and other related documents by their respective Embassy and Ministry of Foreign Affairs
- Copy of Oman Identity Card/ Labour Card (including witnesses)
- Applicant Request Letter
- Notice form (2 Sets)
- Sworn Affidavit Form
- Declaration Form
- Declaration of Witnesses (3 Witnesses)
- Single Photograph (2+2)

- Joint Photographs – 4 (3"\*2")
- (Indian Housemaid/Baby sitter visa holders are not allowed to marry while on house-maid visa.)  
30 days' notice period in the Embassy notice board and newspaper advertisement.

### **Marriage Registration**



An affidavit 'intent to marry' is to be attested by Embassy of India, Muscat for getting their marriage solemnized in Mosque/Temple/Church.

After Newspaper advertisement kindly follow the guidelines below.

- Newspaper advertisements (India and Oman) in prescribed formats for marriage solemnization
- Bridegroom & bride's original passports & complete set of copies (first page, last page and visa page). Minimum 3 months valid Indian Passport with resident visa.
- Witnesses original passports & complete set of copies (first page, last page and visa page). Minimum 3 months valid Indian passports with resident visa. Witnesses should not be related to each other)
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- Applicant Request Letter
- Notice form (2 Sets)
- Sworn Affidavit Form
- Declaration Form
- Declaration of Witnesses (3 Witnesses)
- Single Photograph (2+2)
- Joint Photographs – 4 (3"\*2")
- (Indian Housemaid/Baby sitter visa holders are not allowed to marry while on house-maid visa.)  
30 days' notice period in the Embassy notice board and newspaper advertisement.

### **Documents required for attestation:**



- Affidavit form completely filled in as per passport
  - Either bridegroom / bride (Indian national) must be present with original passport and resident card of Oman
  - Passport copies of Bridegroom and Bride
  - Labour card/resident card copy of Oman
  - Photograph of the applicant
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**Name :**

**Signature :**

**Date :**