

Checklist for

OCI Services

Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

- All the relevant/uploaded copies are to be attached along with application ☐
- Photograph (3nos) to be affixed on the application should be of square shape of size not less than 51x51mm (with 80% coverage of face) with light background (not white) with front of persons head and shoulders showing full face in middle of the photograph. ☐
- The applicant should be ordinarily resident for more than 6 months ☐
- Other Nationals (for category II given below) has to produce a copy of date and method of acquisition of present Nationality ☐
- If the parents are divorced, court order of dissolution of marriage, which specifically mentions that the legal custody of the child is with the parent, who is applying for OCI Card. If the court order is in any foreign language, translation in English or Hindi by an authorized translator is to be enclosed ☐
- In case of Canadian National ☐
- Landing paper / Work permit of applicant/ sponsor ☐
- Interview is mandatory for Spouse based application ☐

Conversion of OCI in lieu of PIO card

- Valid passport of the applicant ☐
- Valid PIO card of the applicant ☐

For Omani / Other Nationals of Indian Origin

- Duly filled in application with current passport copy valid for more than 6 months. ☐
- Copy of Previous Indian passport of the applicant ☐
- Surrender / Renunciation Certificate if applicant obtained Nationality after January 2010 ☐

On basis of Indian Parents / grandparents / great grandparents

- Duly filled in application with copy of current passport valid for more than 6 months. ☐
- Birth Certificate issued by competent authority from the country where the child was born. In case birth certificate is issued from foreign authority, it has to be Apostile or endorsed by the concerned Indian Mission abroad. ☐
- Copies of Indian passport or OCI card of parents /grandparents. ☐

On the basis of Spouse of foreign origin of citizen of India or
Spouse of foreign origin of OCI cardholder)

- Registered marriage certificate. Completion of two years of marriage is mandatory. ☐
 - Copy of Indian passport of the Spouse with the applicants name endorsed.
(In case of spouse of an Indian citizen) ☐
 - Copy of valid passport of the spouse or copy of the OCI card of the spouse. ☐
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Name :

Signature :

Date :